



privacy statement

What I do with your data and why.

I take your privacy seriously.

I treat your privacy the way I want my privacy to be treated. I do collect personal data from you, but it remains protected and does not get shared with third parties. If I contact you (for example through my newsletter), you will always find an easy option to unsubscribe.

That's the privacy statement in a nut shell. But that's not sufficient, legally. So below you'll find an extensive version of my privacy policy.

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Irina Verwer is responsible for the processing of personal data as shown in this privacy statement.

Contact:

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Personal data that I process

I process your personal data when you use my services and/or when you provide this data yourself. Below you will find an overview of the personal data that I process:

- First and last name
- Address
- Phone number
- Email address
- Other personal data that you actively provide in correspondence and by telephone

Special and/or sensitive personal data that we process

I process the following special and/or sensitive personal data from you:

- Health (only if that is important for the services you use)

My website and/or service does not intend to collect data about website visitors who are younger than sixteen years of age, unless they have permission from parents or guardian. However, I cannot check whether a visitor is older than sixteen. I therefore advise parents to be involved in the online activities of their children, to prevent information about children being collected without parental consent. If you are convinced that I have collected personal data from a minor without that permission, please contact me at contact@irinaverwer.com and I will delete this information.

For what purpose and on what basis do I process personal data

I process your personal data to:

- align my offer with your options and wishes;
- handle your payment;
- send my newsletter;
- be able to call or email you if necessary to be able to perform my services;
- to inform you about changes to my services and products.

Automated decision making

I do **not** make decisions on the basis of automated processing about matters that can have (significant) consequences for people. This concerns decisions that would be made by computer programs or systems, without human intervention.

How long do I keep personal data

I do not keep your personal data for longer than is strictly necessary to realize the purposes for which your data is collected. I use the following retention periods for the following (categories) of personal data:

- Personal data - 7 years, the mandatory retention period for the Tax Authorities.
- Personal details - 7 years, the mandatory retention period for the Tax Authorities.
- Address - 7 years, the mandatory retention period for the Tax Authorities.
- Email traffic - 7 years, the mandatory retention period for the Tax Authorities.

Sharing personal data with third parties

I only provide your data to third parties if this is necessary for the execution of my agreement with you or to comply with a legal obligation.

Cookies or similar technologies

I do not use cookies or similar technologies.

How I protect personal data

I take the protection of your data seriously and take appropriate measures to prevent abuse, loss, unauthorized access, unwanted disclosure and unauthorized changes. If you feel that your information is not properly protected or there are indications of abuse, please contact me at contact@irinaverwer.com.

View, modify or delete data

You have the right to view, correct or delete your personal data. You also have the right to withdraw your consent for data processing or to object to the processing of your personal data and you have the right to data transferability. That means that you can request to send your personal data to you or someone else.

If you want to use your right to object and/or data transferability or if you have other questions/comments about data processing, please send a specified request to contact@irinaverwer.com. To ensure that the request for inspection has been made by you, I request that you send a copy of your proof of identity with the request. Blacken out your passport photo, MRZ (machine readable zone, the strip with numbers at the bottom of the passport), passport number and citizen service number black in this copy. This is to protect your privacy. I will respond to your request as quickly as possible and always within four weeks.

I would also like to point out that you have the option to file a complaint with the national data protection authority. [In the Netherlands via this link.](#)